

**MINUTES OF A SPECIAL JOINT MEETING OF THE
BOARDS OF DIRECTORS OF THE
SERRATOGA FALLS METROPOLITAN DISTRICTS NOS. 1 AND 3
HELD
DECEMBER 7, 2021**

A Special Joint Meeting of the Boards of Directors of the Serratoga Falls Metropolitan Districts Nos. 1 and 3 was held on December 7, 2021 at 1:00 p.m. held exclusively via teleconference. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Kenneth Mitchell, President (via teleconference)
Anthony Vienna, Treasurer (via teleconference)
Darren Moritz, Director (via teleconference)

Also in attendance were:

Alex Carlson, Centennial Consulting Group, LLC (via teleconference)
Andrew Hartsel, Mosaic Land Development Services, LLC (via teleconference)
Melinda Northrup

CALL TO ORDER:

Mr. Carlson noted that a quorum of each Board was present or participating and called the meeting to order.

**DIRECTOR
QUALIFICATIONS/
DISCLOSURES:**

The Directors in attendance confirmed their qualification to serve. Mr. Carlson noted that Affidavits and Oaths of Office had been received and filed with the State of Colorado. Mr. Carlson confirmed Notice of the meeting had been posted on the District's website at least 24 hours in advance of the meeting.

**CONFLICT OF
INTEREST:**

Mr. Carlson advised the Boards that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Boards reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.

AGENDA:

Following review and discussion, upon a motion by Director Vienna, seconded by Director Mitchell, unanimously carried, the

Agenda was amended to include the ELCO Water Service Agreement.

PUBLIC COMMENT:

None.

APPOINTMENT TO DISTRICT VACANCIES

Following discussion, Director Vienna moved to appoint Andrew Hartsel and Melinda Northrup to fill the District Board Vacancies on District Nos. 1 and 3, Director Moritz seconded, and upon vote, unanimously carried, the Boards appointed Andrew Hartsel and Melinda Northrup to the Boards of Directors.

Oaths of Office were administered at this time.

ELECTION OF OFFICERS

Following discussion, Director Mitchell moved to elect Director Hartsel as President of the Board, Director Mitchell as Vice President, Director Vienna as Treasurer, and Melinda Northrup as Director for District No. 1, Director Vienna seconded, and upon vote, unanimously carried, the Board approved the Director positions as listed.

Director Moritz moved to elect Director Hartsel as President of the Board, Director Mitchell as Vice President, Director Vienna as Treasurer, Director Moritz as Director, and Melinda Northrup as Director for District No. 3, Director Mitchell seconded, and upon vote, unanimously carried, the Board approved the director positions as presented.

REVIEW OF PRIOR MEETING'S MINUTES:

The Boards reviewed the November 4, 2021 Meeting Minutes. Upon a motion made by Director Mitchell, seconded by Director Moritz, and upon vote, unanimously carried, the Boards approved the November 4, 2021 Meeting Minutes as presented.

The Boards discussed updating bank signers. Mr. Carlson, Director Hartsel, and Director Mitchell were designated as signers with the understanding that amounts under \$2,500 require one signature and amounts over \$2,500 require two signatures, one of which must be Mr. Carlson.

ELCO WATER SERVICE AGREEMENT

Following discussion, Director Mitchell moved to authorize the President and Vice President of the Boards to sign the agreement, Director Vienna seconded, and upon vote unanimously carried, the Boards authorized Director Mitchell and Director Harstel to execute.

NOVEMBER 4, 2021
MEETING
RATIFICATION

The Board considered ratification of the actions taken at the November 4th, 2021 special meeting of the Boards. Upon a motion made by Director Mitchell, seconded by Director Moritz, upon vote, unanimously carried, the Boards ratified the actions taken at the November 4, 2021 special meeting of the Boards.

DEVELOPMENT AND
CONSTRUCTION

Director Hartsel and Director Vienna provided updates on construction and development. They noted the tree removal in the new development and the Kitchel Lake dam installation.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Boards, the Boards adjourned the meeting.

Respectfully submitted,



Secretary of the Boards